

## Town of LaGrange

120 Stringham Rd. Lagrangeville NY 12540 (845) 452-1830

## NOTICE TO THE PUBLIC

March 18, 2020

As of end of day today, the Town of LaGrange Town Hall will be **CLOSED** to the public until further notice to ensure the safety of our employees and residents.

We ask you to please conduct any and all business through the mail, email, or online. In the event that you require an in person meeting with a member of a department, we ask that you schedule an appointment. When necessary, we will do our best to make accommodations.

We are operating with reduced staffing but will continue to conduct business to meet the needs of our residents. Below are department specific schedules and requests:

The **Town Clerk** will process temporary handicap permits by appointment only. Permanent handicap permits may be renewed via email or by calling the Town Clerk at 845-452-1830 ext. 100.

**Building & Zoning** Department will accept calls between the hours of 9am-11am daily. We ask that you mail in applications. Once received, we will review and then contact you to inform you of what fees are due to process the application. 845-452-1830; then follow the prompts.

The **Public Works** Department, **Planning** Department, and **Recreation** Department will accept communications via telephone and/or email.

Public Works Planning Recreation 845-452-8562 845-452-1830 ext 131 845-452-1972

The **Highway Department** will have limited access into the building. Please contact their office by telephone or by email. 845-452-2720.

The **Justice Court** office will be closed until further notice. As a result, all fine payments, return of tickets with your plea, and any other Court matters should be forwarded by mail to: Town of LaGrange Justice Court 120 Stringham Road Lagrangeville, NY 12540.

The **Tax Assessor**'s Office will accept correspondence via mail or email. If you are sending scanned items to this office via email, we ask that you then send the original in the mail. 845-452-5889.

**Receiver of Taxes** requests that you kindly utilize remote payment options such as online payments via <a href="http://www.lagrangeny.gov/Government/taxcollection.htm">http://www.lagrangeny.gov/Government/taxcollection.htm</a>, or by mailing your payments. Tax bills, Certifications, and answers related to Tax Collection can be found on the website. Cash payments can be made by appointment only, please call 845-452-1830 ext. 127 or 101.

The **Comptroller**'s office will accept correspondence via mail or email. Any payment must be made via mail, inclusive of retiree benefit payments. 845-452-1970.